

Date and Time	Minutes of Annual General Meeting (AGM) 29 October 2018 @ 7:00pm
Location	Cannich Hall
Present	Alan Hood (Director), Joni Strachan (Director), Richard Soper (Director), Alex Henderson (Member), Kate McKinley (Member), Carrie Fraser (Member), Alan Speed (Member), Nigel Ellis (Member), Jan Roth (Member), Jenny Stirling (Member), Kay Graham (Member), Jane Stokes (Member)

Item No.	Details
1.	Apologies Apologies received from David Balharry (Director), Nigel Fraser (Director), Ele Forster (Director)
2.	Approval of AGM Minutes dated 7th Aug 2017 The previous AGM Meeting minutes were approved Proposed Jane Stokes Seconded Alan Hood The following matters arising were discussed <i>Review of Accountant Appointment</i> - AH confirmed that alternative quotations had been sought however it had been agreed to continue using Ritsons for 1 more year to prepare our accounts <i>NHS Lease Notice Period</i> – AH provided a copy of the NHS Lease Agreement and confirmed that a 6 month termination notice period was required by both parties.
3.	Chair's report The chair confirmed that they currently had 6 Directors / Trustees and continued to provide a report of the charities activities in the preceding year and a summary of the future activities in the preceding. In summary ▪ Preceding Year Transition to a Development Trust model of Operation had been undertaken The following sub groups had been created and clear Terms of Reference had been agreed

	<ul style="list-style-type: none"> • Cannich Village Hall • Affric land Use Group • Cannich Nurses House Project • Strathglass Resilience Project • Strathglass Gala <p>AH provided a summary of each groups activities in the past year and their anticipated activities in the forthcoming year.</p> <p>The major risks were highlighted as follows</p> <ul style="list-style-type: none"> • the recruitment of volunteers • the reduction in the operating loss associated with Cannich Village Hall • the lack of suitable applicants for the paid position of Hall Caretaker <p>AH thanked all of the volunteers who had helped the charity throughout the year and in particular those individuals who continue to manage Cannich Village Hall through what had been a challenging year.</p> <p>AH provided a summary of the Grant Applications previously submitted and anticipated.</p> <p>A summary of the anticipated activities for the coming year were discussed</p>
4.	Presentation of accounts
	<p>Accounts cover the period to 30 June 2017 had been prepared and independently examined by Ritsons Chartered Accountants. Key highlights include:-</p> <ul style="list-style-type: none"> ▪ Total Income £ 23,763 ▪ Total Expenditure £ 31,200 ▪ Total Loss £ 7,437 (includes £7,756 Depreciation) <p>In summary the charity made an operating profit of £319</p> <p>The running costs were reviewed and the current forecast indicated a loss of circa £2,000 and it was agreed that all attempts should be made to reduce that loss by increasing revenue and minimising costs and investigating potential Grant Funding which may contribute to the continued operating costs of Cannich Village Hall</p>
5.	Election / re-election of Directors by rotation
	<p>All of the Directors Appointed since last AGM were required to resign and be re elected</p> <ul style="list-style-type: none"> ▪ David Balharry – proposed by Alan Hood, seconded by Joni Strachan ▪ Joni Strachan – proposed by proposed by Alan Hood, seconded by Richard Soper ▪ Nigel Fraser – proposed by Richard Soper, seconded by Joni Strachan ▪ Richard Soper – proposed by Joni Strachan, seconded by Alan Hood <p>The following directors were required to resign and be re elected on a rotational basis</p>

	<ul style="list-style-type: none"> ▪ Alan Hood – proposed by Joni Strachan, seconded by Richard Soper ▪ Ele Forster – proposed by Richard Soper, seconded by Joni Strachan
6.	Resignation and Election of Office Bearers
	<p>The following Office Bearers Resigned</p> <ul style="list-style-type: none"> ▪ Alan Hood – Chairperson ▪ Richard Soper – Treasurer <p>The following Office Bearers were re elected</p> <ul style="list-style-type: none"> ▪ Alan Hood – Chairperson ▪ Richard Soper – Treasurer ▪ Volunteer tbc – Secretary <p>AH confirmed that every effort had to be made to attract a Secretary</p>
6.	Special Resolution – Adoption of Amended and updated Articles of Association
	<p>AH confirmed that following advice the charity had been advised to adopt a revised set of Articles of Association and highlighted the main differences between the current Articles and newly proposed Articles of Association.</p> <p>Those present voted unanimously to make the following alterations</p> <p><u>Delete</u> the use of the current SACC Memorandum and Articles dated June 2016 and <u>Adopt</u> the revised SACC Model Articles of Association Jan 2018</p> <p>A resolution was signed by the Director's present and the new Articles required to be registered with OSCR and a copy of the Resolution and new Articles to be forwarded to Companies House (AH) Copy of Amended Articles of Association to be placed on the Community company website</p>
6.	AOCB
	None.
6.	Date of Next Meeting
	Monday 16 th September 2019 @ 7pm

Minutes of 5 November 2018 agreed as accurate.

Proposed:

Seconded:



Signed:

Date: