

COMPANY REGISTRATION NUMBER SC361004

**STRATHGLASS & AFFRIC COMMUNITY COMPANY  
LTD**

**COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**30 JUNE 2011**

**Charity Number SC040884**

**RITSONS**  
Chartered Accountants  
27 Huntly Street  
Inverness  
IV3 5PR

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 30 JUNE 2011**

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# STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD COMPANY LIMITED BY GUARANTEE

## TRUSTEES ANNUAL REPORT

YEAR ENDED 30 JUNE 2011

The trustees, who are also directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 June 2011.

### REFERENCE AND ADMINISTRATIVE DETAILS

**Registered charity name** Strathglass & Affric Community Company Ltd

**Charity registration number** SC040884

**Company registration number** SC361004

**Registered office** Benevean  
Cannich  
Beauly  
Inverness-shire  
IV4 7LN

### THE TRUSTEES

The trustees who served the charity during the period were as follows:

Ms K M Graham	
Mrs K Mckinley	
Mr P Mckinnley	
Mrs F Jones	
Miss V Smith	
Mr T Woolston	
Mrs J Stokes	(Appointed 26 May 2011)
Mrs A Barratt	(Appointed 14 December 2010)
Mrs E Balharry	(Appointed 14 December 2010)
Mr J Mcauley	(Retired 11 September 2010)
Mrs S A Blyth	(Retired 15 May 2011)
Mrs S A Poulson	(Retired 14 December 2010)

**Secretary** Miss. V Smith

**Bankers** Bank of Scotland  
High Street  
Beauly  
IV4 7BS

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable company limited by guarantee incorporated on the 10 June 2009 and has no share capital. The company was established under Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1

# STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD COMPANY LIMITED BY GUARANTEE

## TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 30 JUNE 2011

### OBJECTIVES AND ACTIVITIES

The company's objects are to promote the benefit of the residents of Strathglass and District by associating the local and other statutory authorities, voluntary organisations and residents in a common effort to relieve poverty, advance education, further health and in the interests of social welfare promote the provision of facilities for recreation and other leisure time occupation so that the conditions of life of the aforementioned residents may be improved.

The charity was established in June 2009 to enable the local community to take on the running and management of the village hall in Cannich.

### ACHIEVEMENTS AND PERFORMANCE

Summary of the achievements during the period:

- Funding of £3,000 was secured from the Highland Council Ward Discretionary Fund to cover legal fees
- Further funding of £250 was secured from Best Western to promote arts events
- The completion of the feasibility study outlining the community's preferred development option for the hall.
- Following the issuing of a tender brief, an architect was appointed in May 2011 to take forward the project to refurbish the hall.
- During the course of the year, the hall held two fund raising events.
- The charity established a website which will be one of the main ways of keeping the community informed of events, bookings, classes, fund raisers and other hall related news.
- A formal agreement by Scottish and Southern Energy to transfer 205.77 square meters of land immediately bordering the footprint of the hall to its southern elevation. This will enable the eventual building of an extension.

### FINANCIAL REVIEW

Expenditure exceeded income from funding by £5,032 (2010 surplus £11,599). Unrestricted reserves as at 30 June 2011 were £3,567 (2010 - £11,599) and restricted reserves were £3,000 (2010 - £10,000).

# STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD COMPANY LIMITED BY GUARANTEE

## TRUSTEES ANNUAL REPORT *(continued)*

YEAR ENDED 30 JUNE 2011

### PLANS FOR FUTURE PERIODS

Summary of plans for the future:

- Finalise plans and costs and secure external funding for the refurbishment project.
- Local fundraising events and activities.
- A tie-up with the Promoters Arts Network to enable the hall to host art events
- To organise and host traditional music events.
- Formal tendering of works relating to the refurbishment with a view to beginning construction work.

### RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also the directors of Strathglass & Affric Community Company Ltd for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### INDEPENDENT EXAMINER

Brian Spence, C.A. has been re-appointed as independent examiner for the ensuing year.

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES ANNUAL REPORT** *(continued)*

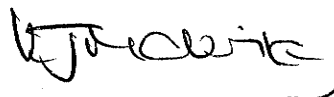
**YEAR ENDED 30 JUNE 2011**

**SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:  
Benevean  
Cannich  
Beauly  
Inverness-shire  
IV4 7LN

Signed on behalf of the trustees



K MCKINLEY  
Trustee

26 October 2011

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES AND  
MEMBERS OF STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD**

**YEAR ENDED 30 JUNE 2011**

I report on the accounts of the charity for the year ended 30 June 2011 set out on pages 6 to 14.

To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our work, for this report, or for the opinions I have formed.

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER**

The charity's trustees (who are also the directors of Strathglass & Affric Community Company Ltd for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to state, on the basis of my examination as required under section 44(1) (c) of the Act, whether particular matters have come to my attention.

**BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

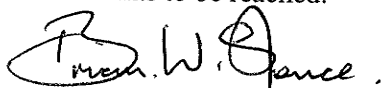
**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations 2006); and
- accounts are prepared which agree with the accounting records, comply with the accounting requirements of Regulation 8 of the 2006 Accounts Acts; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Brian Spence, C.A.  
Independent examiner  
Ritsons  
27 Huntly Street  
Inverness  
IV3 5PR

27<sup>th</sup> October, 2011.

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE  
INCOME AND EXPENDITURE ACCOUNT)**

**YEAR ENDED 30 JUNE 2011**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds Year to 30 Jun 11 £	Total Funds Period from 10 Jun 09 to 30 Jun 10 £
<b>INCOMING RESOURCES</b>					
Incoming resources from generating funds:					
Voluntary income	2	2,800	3,000	5,800	12,000
Activities for generating funds	3	3,486	—	3,486	280
<b>TOTAL INCOMING RESOURCES</b>		<u>6,286</u>	<u>3,000</u>	<u>9,286</u>	<u>12,280</u>
<b>RESOURCES EXPENDED</b>					
Costs of generating funds:					
Fundraising trading: cost of goods sold and other costs	4	(389)	—	(389)	—
Charitable activities	5/6	(3,345)	(10,000)	(13,345)	(440)
Governance costs	7	(584)	—	(584)	(241)
<b>TOTAL RESOURCES EXPENDED</b>		<u>(4,318)</u>	<u>(10,000)</u>	<u>(14,318)</u>	<u>(681)</u>
<b>NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR</b>	8	1,968	(7,000)	(5,032)	11,599
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>1,599</u>	<u>10,000</u>	<u>11,599</u>	—
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>3,567</u>	<u>3,000</u>	<u>6,567</u>	<u>11,599</u>

The notes on pages 9 to 14 form part of these financial statements.



**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**BALANCE SHEET**

**30 JUNE 2011**

	Note	2011 £	£	2010 £
<b>FIXED ASSETS</b>				
Tangible assets	10		4,364	–
<b>CURRENT ASSETS</b>				
Debtors	11	744		–
Cash at bank		5,346		11,839
		<u>6,090</u>		<u>11,839</u>
<b>CREDITORS: Amounts falling due within one year</b>	12	<u>(3,887)</u>		<u>(240)</u>
<b>NET CURRENT ASSETS</b>			<b>2,203</b>	11,599
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u><b>6,567</b></u>	<u>11,599</u>
<b>NET ASSETS</b>			<u><b>6,567</b></u>	<u>11,599</u>
<b>FUNDS</b>				
Restricted income funds	13		3,000	10,000
Unrestricted income funds	14		3,567	1,599
<b>TOTAL FUNDS</b>			<u><b>6,567</b></u>	<u>11,599</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps adequate accounting records which comply with section 386 of the Act, and
- (ii) preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the charity.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The Balance sheet continues on the following page.  
The notes on pages 9 to 14 form part of these financial statements.

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**BALANCE SHEET *(continued)***

**30 JUNE 2011**

These financial statements were approved by the members of the committee on the 26/10/11 and are signed on their behalf by:

  
.....  
MRS K MCKINLEY

Company Registration Number: SC361004

The notes on pages 9 to 14 form part of these financial statements.

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 30 JUNE 2011**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

**Fund accounting**

Funds held by charity are either

Unrestricted general funds -

*General funds* - General funds are unrestricted funds which are available for use at the discretion of the directors in furtherance of the general objectives of the charity and which have not been designated for other purposes.

*Designated funds* - Designated funds comprise unrestricted funds that have been set aside by the directors for particular purposes.

Restricted funds - these are funds which can be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular purposes.

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants that provide funding of a general nature, are recognised where there is an entitlement, certainty of receipt and the amount can be measured with sufficient reliability.
- Investment income is recognised on a receivable basis.
- Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract or where entitlement to grant funding is subject to specific performance conditions. Grant income included in this category provides funding to support programme activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 30 JUNE 2011**

**1. ACCOUNTING POLICIES** *(continued)*

**Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of expenditure to which it relates.

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those associated with meeting constitutional and statutory requirements of the charity and include audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of resources. Costs relating to a particular activity are allocated directly, others are apportioned on a appropriate basis e.g. floor areas, per capita or estimated usage as set out in the notes.

**Fixed assets**

All fixed assets are initially recorded at cost.

**Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Freehold Property                    -            10% straight line.

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 30 JUNE 2011**

**2. VOLUNTARY INCOME**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
<b>Donations</b>				
Donations	800	-	800	-
<b>Grants receivable</b>				
Highland Council	2,000	3,000	5,000	2,000
Big Lottery	-	-	-	10,000
	<u>2,800</u>	<u>3,000</u>	<u>5,800</u>	<u>12,000</u>

**3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS**

	Unrestricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Fundraising events	1,450	1,450	280
Hall hire charges	2,036	2,036	-
	<u>3,486</u>	<u>3,486</u>	<u>280</u>

**4. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS**

	Unrestricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Fundraising expenses	389	389	-
	<u>389</u>	<u>389</u>	<u>-</u>

**5. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
General operations	3,345	10,000	13,345	440
	<u>3,345</u>	<u>10,000</u>	<u>13,345</u>	<u>440</u>

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 30 JUNE 2011**

**6. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

	Activities undertaken directly	Total Funds 2011	Total Funds 2010
	£	£	£
General operations	<u>13,345</u>	<u>13,345</u>	<u>440</u>

**7. GOVERNANCE COSTS**

	Unrestricted Funds	Total Funds 2011	Total Funds 2010
	£	£	£
Accountancy fees	<u>584</u>	<u>584</u>	<u>241</u>

**8. NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR**

This is stated after charging:

	Year to 30 Jun 11	Period from 10 Jun 09 to 30 Jun 10
	£	£
Depreciation	<u>485</u>	<u>—</u>

**9. STAFF COSTS AND EMOLUMENTS**

No salaries or wages have been paid to employees, including the members of the committee, during the year.

**10. TANGIBLE FIXED ASSETS**

	Freehold property £
<b>COST</b>	
Additions	4,849
<b>At 30 June 2011</b>	<u>4,849</u>
<b>DEPRECIATION</b>	
Charge for the year	485
<b>At 30 June 2011</b>	<u>485</u>
<b>NET BOOK VALUE</b>	
<b>At 30 June 2011</b>	<u>4,364</u>
At 30 June 2010	<u>—</u>

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 30 JUNE 2011**

**11. DEBTORS**

	2011 £	2010 £
Trade debtors	<u>744</u>	<u>—</u>

**12. CREDITORS: Amounts falling due within one year**

	2011 £	2010 £
Trade creditors	2,761	—
Accruals and deferred income	1,126	240
	<u>3,887</u>	<u>240</u>

**13. RESTRICTED INCOME FUNDS**

	Balance at 1 Jul 2010 £	Incoming resources £	Outgoing resources £	Balance at 30 Jun 2011 £
Big Lottery	10,000	—	(10,000)	—
Highland Council	—	3,000	—	3,000
	<u>10,000</u>	<u>3,000</u>	<u>(10,000)</u>	<u>3,000</u>

**14. UNRESTRICTED INCOME FUNDS**

	Balance at 1 Jul 2010 £	Incoming resources £	Outgoing resources £	Balance at 30 Jun 2011 £
General Funds	<u>1,599</u>	<u>6,286</u>	<u>(4,318)</u>	<u>3,567</u>

**15. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Tangible fixed assets £	Net current assets £	Total £
<b>Restricted Income Funds:</b>			
Highland Council	—	3,000	3,000
<b>Unrestricted Income Funds</b>	4,364	(797)	3,567
<b>Total Funds</b>	<u>4,364</u>	<u>2,203</u>	<u>6,567</u>

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 30 JUNE 2011**

**16. RELATED PARTY TRANSACTIONS**

The trustees neither received nor waived any emoluments during the period nor were any fees paid to any trustees. A total of £7 was reimbursed to one trustee (2010 - £255 reimbursed to four trustees) for travel expenses incurred while carrying out their duties.

No trustees or other persons related to the charity had any personal interest to any contract or transaction entered into by the charity during the year.

**17. COMPANY LIMITED BY GUARANTEE**

Strathglass and Affric Community Company is a company limited by guarantee and accordingly does not have share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member.



**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**MANAGEMENT INFORMATION**

**YEAR ENDED 30 JUNE 2011**

**The following pages do not form part of the statutory financial statements  
which are the subject of the independent examiner's report on page 5.**

**STRATHGLASS & AFFRIC COMMUNITY COMPANY LTD  
COMPANY LIMITED BY GUARANTEE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 30 JUNE 2011**

	<b>Year to 30 Jun 11 £</b>	<b>Period from 10 Jun 09 to 30 Jun 10 £</b>
<b>INCOMING RESOURCES</b>		
<b>VOLUNTARY INCOME</b>		
Donations	800	—
Highland Council	5,000	2,000
Big Lottery	—	10,000
	<u>5,800</u>	<u>12,000</u>
<b>ACTIVITIES FOR GENERATING FUNDS</b>		
Fundraising events	1,450	280
Hall hire charges	2,036	—
	<u>3,486</u>	<u>280</u>
<b>TOTAL INCOMING RESOURCES</b>	<u><b>9,286</b></u>	<u><b>12,280</b></u>
<b>RESOURCES EXPENDED</b>		
<b>FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS</b>		
Fundraising expenses	389	—
<b>CHARITABLE ACTIVITIES</b>		
Rates & water	140	—
Light & heat	173	—
Repairs & maintenance	111	—
Insurance	265	151
Printing and cleaning	203	—
Motor and travel costs	7	255
Professional fees	1,880	—
Consultancy fees	10,000	—
Depreciation	485	—
Leaflets	—	34
General expenses	81	—
	<u>13,345</u>	<u>440</u>
<b>GOVERNANCE COSTS</b>		
Accountancy fees	584	241
	<u>584</u>	<u>241</u>
<b>TOTAL RESOURCES EXPENDED</b>	<u><b>14,318</b></u>	<u><b>681</b></u>
<b>NET (OUTGOING)/INCOMING RESOURCES FOR THE YEAR</b>	<u><b>(5,032)</b></u>	<u><b>11,599</b></u>