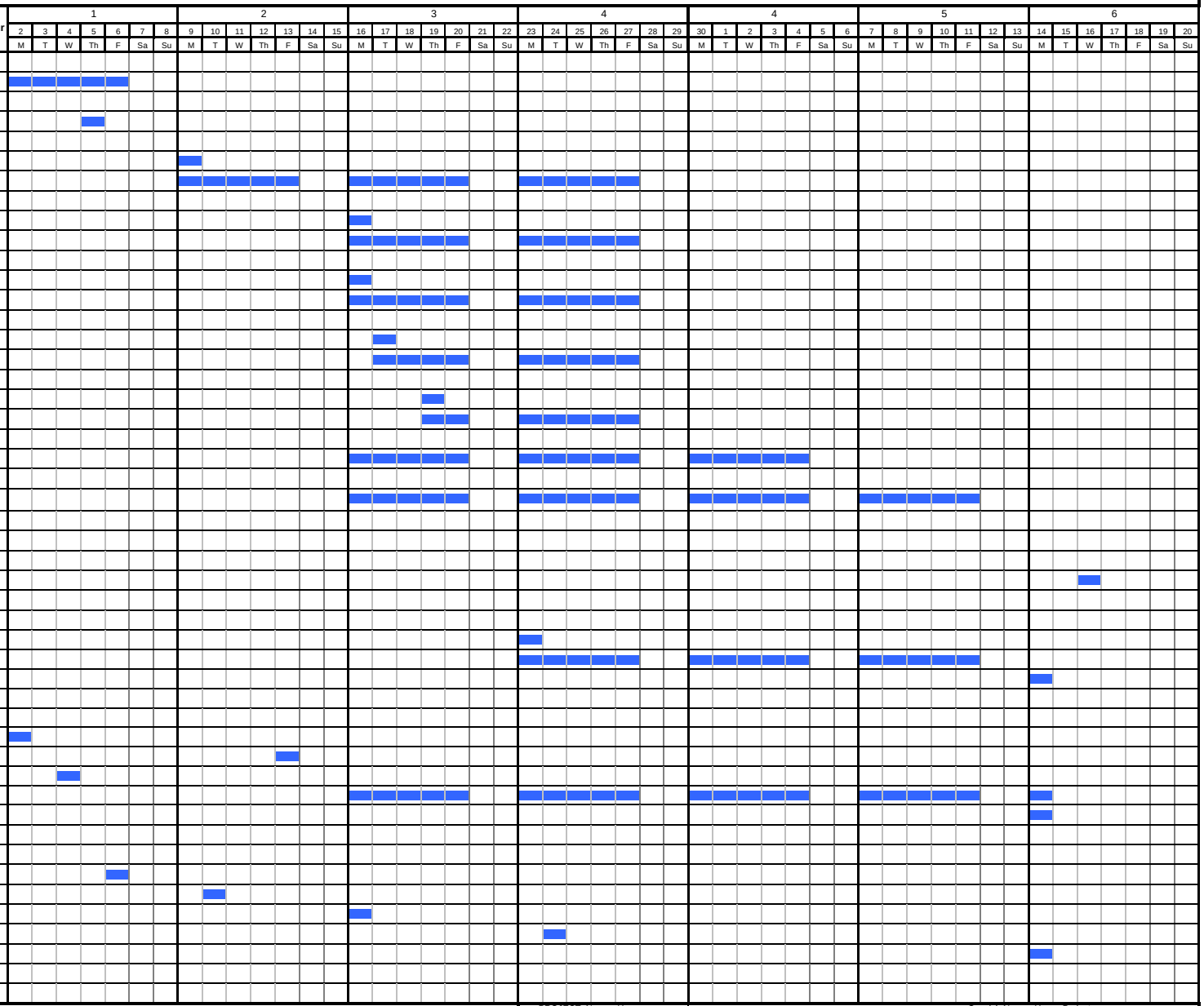
CANNICH NURSES HOUSE PROJECT

Stage 1 Funding Application

NO	ACTIVITY	Start	Finish	Dur
1	**Stage 1 Funding Application Process**			
2	Prepare Consultant Briefs	02/04/2018	08/04/2018	5
3				
4	Initial Contact Lead Consultants	05/04/2018	05/04/2018	1
5				
6	Issue Lead Consultant Invitation to Tender	09/04/2018	09/04/2018	1
7	Lead Consultant Tender Period	09/04/2018	29/04/2018	15
8				
9	Issue Architect Invitation to Tender (Option Stage 1 Drawings)	16/04/2018	16/04/2018	1
10	Architect Tender Period	16/04/2018	29/04/2018	10
11				
12	Isssue Quantity Surveyor Invitation to Tender (Option Costing)	16/04/2018	16/04/2018	1
13	Qunatity Surveyor Tender Period	16/04/2018	29/04/2018	10
14				
15	Issue Building Surveyor Invitation to Tender (Condition Survey)	17/04/2018	17/04/2018	1
16	Building Surveyor Tender Period	17/04/2018	29/04/2018	9
17				
18	Issue Valuation Survey Invitation to Tender	19/04/2018	19/04/2018	1
19	Valuation Survey Tender Period	19/04/2018	29/04/2018	7
20				
21	Complete Detailed Needs Analysis (Step 2 HIE 10 Step Plan)	16/04/2018	04/05/2018	15
22				
23	Complete Scottish Land Fund Stage 1 Funding Application Form	16/04/2018	12/05/2018	20
22				
23	Final Review of Stage 1 Land Fund Application	11/05/2016	15/05/2016	3
24				
25	Submit Scottish Land Fund Stage 1 Funding Application Form	16/05/2018	16/05/2018	1
26				
27	**NHS Asset Transfer Process**			
28	Meeting with NHS Estates Team	23/04/2018	23/04/2018	1
29	Prepare Stage 2 NHS Asset Transfer Request	23/04/2018	11/05/2018	15
30	Submit Stage 2 NHS Asset Transfer Request	14/05/2018	14/05/2018	1
31				
31	**SACC Governance & Operating Structure**			
30	OSCR Approve New Governing Documents	02/04/2018	02/04/2018	1
30	Development Trust Association Membership process completed	13/04/2018	13/04/2018	1
31	SACC Board Approve New Governing Documents	04/04/2018	04/04/2018	1
32	Notice of AGM	16/04/2018	14/05/2018	21
32	AGM Approve and Adopt new Governing Documents	14/05/2018	14/05/2018	1
33				
34	**Meetings**			
37	Meeting with The Highland Council	06/04/2018	06/04/2018	1
35	Meeting with Scottish Land Fund Advisor (Initial)	10/04/2018	10/04/2018	1
36	Meeting with Highland Small Communities Housing Trust	16/04/2018	16/04/2018	1
38	Meeting with Development Trust Association Asset Transfer Advisor	24/04/2018	24/04/2018	1
36	Meeting with Scottish Land Fund Advisor (Final Review of Stage 1 Fund Application)	14/05/2018	14/05/2018	1
37				
38				



Start on Site Date (Monday) 02/04/2018

Programme Start Date (Monday) 02/04/2018

STAGE 1 FUNDING APPLICATION PROGRAM

PROJECT: Nurses House

PROG No: 002

REV COMMENT: First Issue

Cannich Nurses House Project

REV: 1